

THE UNITED REPUBLIC OF TANZANIA
Energy and Water Utilities Regulatory Authority (EWURA)
 6th Floor, Harbour View Towers, Samora Avenue,
 P.O. Box 72175, Dar es Salaam
 TEL: +255-22-2123853; 2123854; 2123856; FAX: +255-22-2123180
 Website: www.ewura.com

LICENCE APPLICATION FORM
ELECTRICITY DIVISION

For EWURA Use Only	
Date Received:	Docket Number:
Time Received:	Received by:

IMPORTANT NOTE: Complete this form and return it with all other relevant enclosures to the Director General at the above address.

In order to avoid unnecessary delays, answer fully all items and submit to EWURA all of the information required to consider this application. EWURA will not process this application until it has been found to be complete.

When completing this form, **PRINT USING BLUE OR BLACK INK ONLY**. Where options are given, tick the relevant box. Leave no item unanswered or un-ticked. If an item seems not applicable to the specific application, you should indicate with block capitals N/A meaning Not Applicable. You should ensure that all required documentation is enclosed and that each separate sheet of information attached to the application corresponds to a specific item in the application. Where there is a requirement to provide documentation on a separate sheet, it must be on clean, clear A-4 paper.

Section 1A – General Particulars

1. Name of the Applicant

2. Registration in Tanzania

Certificate of Incorporation No.....

Certificate of Compliance No.....

Registration No.....

FOR EWURA USE ONLY

Further action required?

TIN No

VAT No

3. Physical and Postal address

a) Physical address: (Plot No., House No., Street)

b) Postal address:

c) Landline:

d) Facsimile:

e) Cellular Phone:

f) E-mail:

g) Website address:

4. Indicate legal status of the Applicant

Sole Proprietorship

Partnership

Public Limited Liability Company

Private Limited Liability Company

Public Corporation

Government Agency

Cooperative Society

Others (specify)

Please enclose relevant Certificate of Registration, Certificate of Incorporation, Memorandum and Articles of Association, Joint Venture contract, Partnership Deed and others documentation where applicable

Date requested

Date received

All details completed in full?
 Yes No

Further information required?
 Date requested
 Date received

FOR EWURA USE ONLY

Details match with registration authorities? Yes No

Further action required?
 Date requested
 Date received

5. Contact Persons

a) Contact Name:

b) Physical address: (Plot No., House No., Street)

c) Postal address:

d) Landline:

e) Facsimile:

f) Cellular Phone:

g) E-mail:

6. Details and Particulars of Shareholders

a) Shareholders Name:

b) Contact address:

c) Nationality (In case of an individual shareholder)

d) Country of residence or incorporation

e) Amount of Shares (%)

a) Shareholder's Name:

b) Contact address:

c) Nationality (In case of an individual shareholder)

d) Country of residence or incorporation

e) Amount of Shares (%)

a) Shareholder's Name:

b) Contact address:

c) Nationality (In case of an individual shareholder):

d) Country of residence or incorporation:

All details completed in full?
 Yes No

Further information required

a)

b)

c)

Date requested

FOR EWURA USE ONLY

Further information required

a)

b)

c)

Date requested

Date received

e) Amount of Shares (%)
Please continue on separate sheet if necessary

7. Details and Particulars of the Directors/CEO of the Applicant whichever applicable

a) Director/CEO Name:

b) Physical address: (Plot No., House No., Street)

c) Postal address:

d) Landline:

e) Facsimile:

f) Cellular Phone:

g) E-mail:

a) Director/CEO Name:

b) Physical address: (Plot No., House No., Street)

c) Postal address:

d) Landline:

e) Facsimile:

f) Cellular Phone:

g) E-mail:
Please continue on separate sheet if necessary

Further information required

a)

b)

Further action required?

Date requested

Date received

Further action required?

Date requested

Date received

Section 1B – Details of licence application

FOR EWURA USE ONLY

Type of licence applied for:

<input type="checkbox"/> Generation of Electricity
<input type="checkbox"/> Transmission of Electricity
<input type="checkbox"/> Distribution of Electricity
<input type="checkbox"/> Supply of Electricity

10. Type of application

<input type="checkbox"/> New
<input type="checkbox"/> Renewal
<input type="checkbox"/> Extension

11. Fee amount and method of payment

a) Amount:	<input type="checkbox"/> TShs..... <input type="checkbox"/>	US\$	
		
b) Mode:	<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	<input type="checkbox"/> Other
	(specify)		

12. Fees Payment Receipt No:

13. Desired date for licence to take effect

<input type="checkbox"/> If before 90 days from the date of application
<input type="checkbox"/> If after 90 days from the date of application



Evidence

Section 1C – Financial Stability

14. Provide Certified Audited Financial Statements and Accounts and Bank Statement in the case of individuals for the last 3 years prior to application

<input type="checkbox"/> Last 1 year	<input type="checkbox"/> last 2 years	<input type="checkbox"/> last 3 years

FOR EWURA USE ONLY

Is the Applicant Financially capable to carry out the activities?

Yes No

Further Action required

15. Bankers and Financial References in Tanzania

- a) Banker's Name

- c) Address

- d) Contact Person

Please continue on a separate sheet if necessary

16. Bankers and Financial References outside Tanzania

- a) Banker's Name

- b) Address

- c) Contact Person

Please continue on a separate sheet if necessary

17. Any other important Referees on the Applicant's Financial Status

- a) Name of Entity/Individual

- b) Address

- c) Contact Person

Please continue on a separate sheet if necessary

18. Proposed investment during the first five years

- a) Currency: TSh, US\$, €, £, ¥,
 Other (Specify)
- b) Amount (million)

FOR EWURA USE ONLY

Sources of Funding for the Proposed project

- a) Share capital contribution (specify foreign or local components in a separate sheet)
- b) Loan Capital (specify)



21. Describe the main business activity of the Applicant

Please indicate what business activity the Applicant is currently engaged in (Use a separate sheet where necessary)

Section 2A – Technical and Managerial Competence**22. Is the Applicant a party to any civil suit or criminal case in Tanzania or in any other country?**

- Yes: If Yes please give details on separate a sheet
- No:

23. Is any affiliate/parent company/group member of the Applicant involved in any civil suit or criminal case in Tanzania or in any other countries?

- Yes: If Yes please give details on a separate sheet
- No:

24. Have any of the Company Directors/ CEO detailed in section 1A have been involved in any entity where an Electricity licence has been revoked?

- Yes – Please give details on a separate sheet
- No

25. Does the Applicant or any parent, holding, affiliate or associate company ever been convicted of any offence in Tanzania or any other countries over the past three years.

- Yes – Please give details on a separate sheet
- No

FOR EWURA USE ONLY

26. Does any of the Directors/CEO detailed in paragraph 1A hold any professional or industrial qualification?

Yes – Please attach relevant CVs.

No

27. Do any of the Company Directors/CEO detailed in section 1A currently work, or had ever worked, in the electricity industry?

Yes – Please attach CV (You may wish to ignore this if you have attached the CV in section 24 above.

No

Section 2B - The Project Description

FOR EWURA USE ONLY

28. Provide the detailed description of the project and attach the following.

Feasibility Study

Project Documents

Business Plan

Site maps

Land use plan

Design and as built drawings if some or all are not part of the Feasibility Study

Power Purchase Agreements/Power Off take Agreements/Power Sales Agreement/Power Export Agreement (if applicable)

Any other agreement or arrangement which the applicant is a party

29. On a separate sheet provide project implementation time schedule if the same is not part of the documentation provided above.

30. List and attach evidence of all required consents/approvals issued by relevant authorities (Use separate sheet) e.g. Water right, local government (district) approval, land offer etc

31. On a separate sheet provide the Environmental Impact Assessment Study Report and approval by the National Environmental Management Council (NEMC)

32. State intended market for generated power

- Domestic
- Export
- Own Distribution
- Sales to National Grid
- Others (specify)

33. On a separate sheets state the regions (areas) to which power shall be supplied

34. With respect to Tariff charge and methodology provide the following on a separate sheet:

- Detailed proposed terms of supply, structure of tariff calculation and methodology.
- A detailed statement of total annual revenue requirements projected for first five years.
- The planned investments in the first five years.
- the required rate of return

Section 3 – Declaration by the Applicant

I(state name) being.....(state position/designation) hereby declare that I am authorized to make this application on behalf of the applicant and that to the best of my knowledge the information supplied herein is correct and that within a reasonable period of time after notice, I undertake to provide whatever additional information EWURA may require in order to evaluate this application.

SWORN/AFFIRMED at.....)
 by the said.....who is identified to)
 me by...../known to me personally)
 the latter being known to me personally this) **DECLARANT**
day of2007)

BEFORE ME:

COMMISSIONER FOR OATHS

SUMMARY FOR OFFICIAL USE ONLY

1. Name of Applicant	
2. Date of submission	
3. Docket Number	
4. Fees Paid	
5. Receipt Number	
6. Results of verification for completeness	
7. Dates and Newspapers in which Application was advertised:	
8. Results of Public Hearing	
9. Recommendation by EWURA Management	
10. Decision of EWURA Board of Directors	
11. Issue date of Licence	
12. Expiring date of Licence	
13. Other Relevant information	

3. Type of Generation

	Hydro	Gas Turbine	Diesel	Coal	Wind	Others (State)
No. of Units						
Installed Capacity (MW)						
Available Capacity (MW)						

4. Fuel type

Type 1	
Type of Fuel	
Procurement – By contract or own	
Duration (if by contract)	
Quantities per year	
Heat Value (if it is gas) Kj/Kwh	
Price per unit	
Type 2	
Type of Fuel	
Procurement – By contract or own	
Duration (if by contract)	
Quantities per year	
Heat Value (if it is gas) Kj/Kwh	
Price per unit	
Type 3	
Type of Fuel	
Procurement – By contract or own	
Duration (if by contract)	
Quantities per year	
Heat Value (if it is gas) Kj/Kwh	
Price per unit	

5. Previous Licence (held by the applicant – if applicable)

Type of Licence	
Year Issued	
Reason for Suspension/Revocation (if any)	
Year Suspended/Revoked	

6. Experience/Competence of the applicant

- i. In a separate sheet, state how many years the owner(s) has been in this type of business.
- ii. Attach number and qualifications of the key personnel.